



The McGill Journal of International Law & Legal Pluralism

Recruitment Material for the
Management Team

*Applications due by midnight on **15 January 2017**
via email to intergentes@mcgill.ca*



Prepared by IG for the 2016-2017 Recruitment Cycle
www.intergentes.com

Job Description

Outreach Associates

Expected time commitment: 4-7 hours per week

- Assist in the management, preparation and implementation of the Management team's tasks, including:
 - Encouraging submissions;
 - Searching for partners and donors for the Journal;
 - Promoting the Journal across universities and academic centres worldwide;
 - Promoting the Journal across key professional circles;
 - Linking up with the media on and outside campus;
 - Organizing promo events for the Journal.
- Design and implement the social-media outreach strategy for the Journal in collaboration with the Outreach Manager and Multimedia Associate.
- Desirable skills include:
 - Bilingual French/English (and preferably also speaks Spanish and/or other additional language).

Application Procedure

1. Please submit a short cover letter (one page, single spaced, maximum) explaining your interest in *Inter Gentes* generally, and the Management Team in particular. Please be sure to note any relevant experience, or courses that you have taken, on the topic of international law.
2. Please submit your curriculum vitae. Relevant experience in management positions on similar projects will also be taken into consideration.

